

## **VACANCY -- Media Specialist/Translator**

The US Embassy in Amman seeks creative candidates who possess significant knowledge of Middle Eastern affairs and traditional and social media sources; strong writing and analytic skills; the ability to translate Arabic-language print and voice material into clear idiomatic English; excellent command of Arabic and English; and experience using the Internet, its tools, and its research functions.

Successful candidates are expected to process large amounts of information and discern the most important elements while working collaboratively and effectively in a fast-paced, often high-pressure, multi-cultural, team environment.

Successful candidates must pass tests in translation, writing, and general knowledge of regional affairs.

### **Experience:**

Typically between two to five years' work experience in a related substantive field (e.g., media, international affairs, political science, economics, translation, or social media). Qualified recent graduates will also be considered.

### **Education:**

A university degree (three- or four-year) in area studies, media studies, or other applicable field such as journalism, political science, economics, statistics, translation, or history.

### **Special Requirements:**

The work involves day and night shifts, including extended hours; Fridays and holiday work required; overnight shifts are occasionally required. Candidates must successfully complete security and medical checks.

All applicants must be Jordanian nationals or residents in Jordan who have the required work and residency permits.

### **Salary:**

The basic salary is commensurate with qualifications and experience and ranges from an average starting salary of 10,000 Jordanian dinars per year; it can reach up to around 20,000 Jordanian dinars per year when candidate achieve full performance after 3-4 years). Transportation and other allowances are offered. Other benefits include health insurance, 13th and 14th month bonuses, and premium pay for evening, Friday, and holiday work.

### **TO APPLY:**

Interested applicants should send a cover letter and a current resume or curriculum vitae electronically to the following e-mail address: **JNApplicants@state.gov** before the deadline.

**Closing date for applications is 12 February 2015.**

CVs without cover letter will not be reviewed. Only qualified candidates will be considered. Please list the position title in the email Subject line.

**The U.S. Mission in Jordan is an Equal Opportunity Employer.**